



Last updated 2 January 2022

### Guidelines for studio classes at Le Petit Ballet

At Le Petit Ballet, we aim to provide a fun and nurturing experience for our students as well as comply with the current guidelines from the NSW Department of Health. As the guidelines continue to evolve, we will keep you updated. We appreciate your understanding and cooperation.

### By entering the studio, you agree to the below studio protocols:

1. **ARRIVAL:** arrive no more than 5 minutes before your child's class. Students are to arrive dressed in uniform. We ask students to wear dance shoes with slippers / Ugg boots over the top to easily change shoes.
2. **SANITISE:** Anyone who enters the studio must sanitise hands upon entry.
3. **CHECK IN:** The accompanying parent / carer must 'check in' with the studio QR code and 'check out' after collecting your child at the end of the class.

**Northbridge:** Do not enter the studio until the teacher has opened the front door and the previous class has left. No parents/ carers are to enter the studio. The reception area is not available as a waiting space. One parent/carer can accompany for Ducklings Dance class. We ask one (no more than two) parent / carers to wait inside the studio reception for all weekday preschool classes for bathroom duties. Pick up: Students will be called out one at a time to be collected by their parent /carer after class.

**Chatswood:** Students will enter from the **front studio door**. The front door will be closed until 5mins before the class start time. If you are late, please enter via the courtyard studio door. The studio 'waiting areas' are not available during classes. Pick up: Students will be called out one at a time to be collected by their parent /carer after class from the **courtyard studio door**.

**Willoughby:** Students will enter from the **front building door**. One parent / carer can accompany students to the studio. Students can be collected from the inside **studio door**. Please leave the premises promptly.

### New Students

- Please make yourself known to the teacher.
- If your child is new or enrolled for the Petit Trial Pack, one parent/carer is invited to watch the first class.

*Thank you for your support and understanding. If you have any concerns, please contact us by email [admin@lepetitballet.com.au](mailto:admin@lepetitballet.com.au) or phone 0423406572.*





### **What we are doing to keep you safe**

1. All staff at Le Petit Ballet have completed a COVID-19 Infection Control Online Training Course.
2. All staff members are fully vaccinated.
3. Masks are worn by staff and students aged 12 years and above. Any parent or carer dropping off or picking up students must wear a mask. The accompanying parent/ carer participating in Duckling Dance must wear a face mask.
4. Hand sanitiser is available on entry and throughout the studio.
5. Frequent cleaning of highly touched surfaces.
6. Weekly deep clean of studio.
7. No parents / carers to enter the studio to minimise congestion.
8. Time allocated between classes to allow class crossovers.
9. Minimise use of props during classes. Any props used will be thoroughly cleaned.
10. Do not come to class if unwell or if you have any symptoms and get tested. Please notify the studio if you are awaiting test results. Isolate until you receive a negative result.

As our community returns to everyday activity, we remain committed to ensure we do everything possible to minimise the risk of exposure. Our Studio Guidelines provides information, and explains what you need to do, when you attend our venues. This Policy applies to you as a condition of entry to our venues and as part of the terms and conditions of our services. If you have any questions about this Policy or any concerns, please contact us.

We remain committed to the health and safety of our staff, students, and families. Please remain vigilant. Get tested if any symptoms develop and stay home when unwell.

### **Studio Policies**

Rain, hail or shine we remain committed to delivering our service. In the situation of a required studio closure, we reserve the right to revert any or all classes to online delivery at any time. Note that our online timetable may slightly differ to our studio timetable to accommodate the online format. No refunds, discounts or make up lessons are permitted in the event of classes reverting to Zoom. Every effort will be made to continue classes. In the event of a class needing to be cancelled, students will be eligible for a make-up lesson or credit, upon written request.

### **In the event of a confirmed COVID case**

If there is a confirmed case of COVID at the studio during a time you/ your child was present you will be contacted. We will work with NSW Health to ensure all requirements are followed. The studio may need to close. During this period classes will revert to an online format. You will be contacted with details.

Attendance records and contact details of students deemed to be close contacts with the confirmed case will be provided to NSW Health and we will notify by email all families who attended the studio on the same day as the infected person. We will respect the privacy of anyone with a confirmed case of coronavirus and treat their condition with understanding and compassion.

Any person who tests positive for COVID must remain in home isolation until they have been notified by NSW Health that they have met the criteria for release from isolation. Any person who is determined to be a close contact of a person with coronavirus by NSW Health should not attend the studio and must self-isolate for the required period.